

**Meeting of Secretariat - Mayo Public Participation Network (Mayo PPN)
Virtual Meeting via Teams**

Wed 2nd June 2021 – 7pm

Minutes

1. Welcome and Apologies:

Present: Mary C Duffy, Edith Geraghty, Austin Francis O'Malley, Daragh Owens, Kieran Joyce, Bernie Finan, Maureen Timlin, Rosaleen Lally, Margaret Kenny Upton, Mary McHugh Murphy.

In attendance: R/W Mary Costello, S/W Audrey Burke

Convenor, Mary G Duffy, welcomed everyone to the meeting.

2. AOB:

A discussion took place in relation to the correspondence received from Mayo Co Council in relation to scheduled meetings between the Council and the Secretariat Convenors. It was agreed the Convenors will respond on behalf of the Secretariat. The proposal to be put forward is, the Convenors will meet quarterly with Mayo County Council as per the PPN handbook 2021. The Resource Worker will submit an update on the PPN events and activities to the Head of the Community Section, Mayo Co Council, each month as per the PPN 2021 Handbook. The Resource Worker will work with the PPN Council Liaison Officer on PPN specific projects and report to the Secretariat on the outcomes as per the PPN Handbook 2021. In effect the Resource reports all the PPN work to the Secretariat Committee. This was proposed by Edith Geraghty and Austin Francis O'Malley seconded the motion.

3. Update on Finance

Apologies from Maura Murphy, she had a Pride of Place meeting and was unable to attend. Mary Costello will circulate the finance report, any queries Maura will reply.

4. Minutes from meetings – 7th April 2021.

Minutes were purposed by Edith Geraghty and seconded by Kieran Joyce.

5. Blended Training – Dept of Rural & Community Development.

Department/Reps on Committee/Chairs of Committees were invited to take part in training. Five from each County would be facilitated. It was circulated to all the Reps and Chairs and 6 names were submitted to the Department. The uptake from Mayo reps was poor. The time commitment was onerous with the training takes place over six lunchtime sessions. It was suggested that training would take place with all reps on each Committee in the Autumn.

6. Update on PPN Training/meetings.

A comprehensive suite of free training is currently taking place and the uptake has been huge with courses been booked out continuously. This has been a very successful run of training with big numbers and fantastic feedback. Convenor Mary G Duffy complimented Mary and Audrey on the good work on the success of the training courses.

7. Plenary Meeting 8th June – Roles/Duties/Running Order/Agenda

In the absence of the current convenor (apologies from Mary G Duffy) Maureen Timlin will Chair the Plenary meeting as the incoming convenor.

Plenary Running Order:

1. Opening Welcome – Maureen Timlin.

2. Welcome from Head of Community & Integrated Development - Deirdre Finnerty, Mayo Co Council.
3. Ratification Constitution/Reps Charter – Maureen Timlin.
4. Funding Presentations.
Charlie Lambert, Anna Connor, Mary Blowick
5. Events/Training - Mary Costello
6. Close of Meeting - Maureen Timlin
 - It was decided that all questions will be via the chat box. Edith will host the event on Zoom, Daragh will co-host to assist manage the chat box.
 - Non PPN members will be permitted to attend as guests of the PPN.
 - Audrey and Margaret Kenny Upton to take the minutes.

8. Municipal District Meeting.

Mary C gave an update on the 4 Municipal District meetings to take place starting on 17th June 2021. Ballina, Castlebar, Claremorris/Swinford, Westport/Belmullet MD's This will be facilitator led to assist community groups in collaboration with other groups in their area, working together to apply for joint initiatives for their areas, sharing information on supports and services within their areas.

9. **AOB:** There was a discussion in relation to query received from a community group, Dune Protection and the Secretariat will draft a response to same.

10. Next Meeting

Next meeting to take place on 30th June 2021.
Meeting concluded at 8.16pm.